

Contents

- Safety Guidelines.....	2
- Capacity.....	2
- Stage.....	3
- Rigging.....	3
- Staging and Risers.....	3
- Audio.....	3-4
- Video.....	4
- Live-streaming	5
- Dressing Room information.....	5
- Front of House & Box Office Information.....	6
- Room Layout.....	7
- Loading Dock.....	8
- Parking.....	9
- Contact Information.....	10

Safety Guidelines

As set out in the “Safety Guidelines for the Live Performance Industry in Ontario” York’s H&S policy stipulates that during set up/load-in and strike/load-out the theatre space is considered a Construction Site and must follow the regulations as stipulated by the Ontario Health and Safety Act (OH&SA). As such, everyone who enters a performance space during these times (both on stage and in the audience chamber) must be wearing appropriate Personal Protective Equipment (PPE), including CSA approved foot ware (i.e.-steel toes) and a CSA approved hard hat. There are no exceptions.

Between set up/load-in and strike/load-out, the theatre will revert to an Industrial Site (as defined by the OH&SA) and appropriate PPE must be used when hazards are present (i.e. hard hats must be worn when overhead work is being done). The Performance Facilities Lead technicians(s), *Coordinator, Technical Services OR Manager, Performance Facilities* will be responsible for deciding when the theatre changes between a Construction and Industrial site.

For further information about York's Health and Safety policies and in particular Performance Facilities Health and Safety policies please contact the *Manager, Performance Facilities* or the *Coordinator Technical Services*.

NOTE: Food and drinks are not permitted in the space, except bottled water.

Capacity

Total	
Wheelchair Access	Yes

Seating

*There are a variety of seating configurations available.
Please contact **Coordinator, Technical Services** for more details.*

Stage

Studio floor	Sprung with Harlequin dance floor
Floor to bottom of grid	18'-5"
Centre line to stage right	21'-5"
Centre line to stage left	21'-5"
Studio Width	42'-10"
Studio Depth	38'-3"

Elevated Work Platforms: Skyjack SJIII 3219, Skyjack SJIII 3226, Genie GR-15

*House rigging accessories and elevated platforms are a shared resource and are therefore available on a first come first serve basis, **please contact the Coordinator, Technical Services for availability.***

Rigging

*ACE 209 is not equipped with a fly system. Additional crew member(s) may be required depending on the rigging requirements. **Please contact the Coordinator, Technical Services with any rigging requirements/questions.***

Staging and Risers

*A variety of risers are available upon request. **For more information about all other available risers, please refer to our [Shared Equipment Document](#)***

Audio

Speaker System	4 JBL 6" 2-way passive speakers
Playback Equipment	iMac, Sony 6-channel home stereo, Sony blue ray player, 2 RCA audio inputs.

Stage Monitoring

If stage monitoring is required please contact the Coordinator, Technical Services

NOTE: *An additional technician is required for shows over four individual monitor mixes*

All available audio equipment is shared between venues within Performance Facilities, please contact Coordinator, Technical Services for availability. Backline is available upon request.

For more information about all available audio equipment and backline please refer to our [Shared Equipment Document](#)

Video

House Video System

Video Display	Samsung 50" flat screen
Location of display	South-east corner
Connectivity	1 VGA & 1 HDMI with 1/8" audio input

NOTE: *Projector screen and video components are not permanently installed. Additional time and crew are needed for video projection setup.*

All available video equipment is shared between venues within Performance Facilities, please contact Coordinator, Technical Services for availability.

For more information about all available video equipment please refer to our [Shared Equipment Document](#)

Live-streaming

Performance Facilities is able to support live-streaming of events and has a variety of cameras and video equipment available for use for this purpose. Please note this equipment is a **shared resource and is therefore subject to availability**. Please see our [Shared Equipment Document](#) for a full list of equipment and contact the **Coordinator, Technical Services** for availability and details regarding Live-streaming.

Performance Facilities can accommodate various streaming platforms; however, the preferred platform that the department uses is **Vimeo** which works in conjunction with the box office.

NOTE: *Live-streaming of events will require additional personnel, time in the space and equipment charges apply*

Dressing Rooms

ACE 209 is primarily used as a studio space and therefore does not have any dressing rooms, however there are other dance studios available for use as dressing rooms or rehearsals rooms. These studios are an additional charge. ***Please contact the Manager, Performance Facilities for pricing & availability.***

Front of House & Box Office

Audience services include professional box office operations and front-of-house services. The box office utilizes the Tixhub Ticketing System, and provides ticketing services (online, in-person and by phone) for clients. Front-of-house services include coatcheck, ushering, catering arrangements and general assistance with event planning.

Box Office

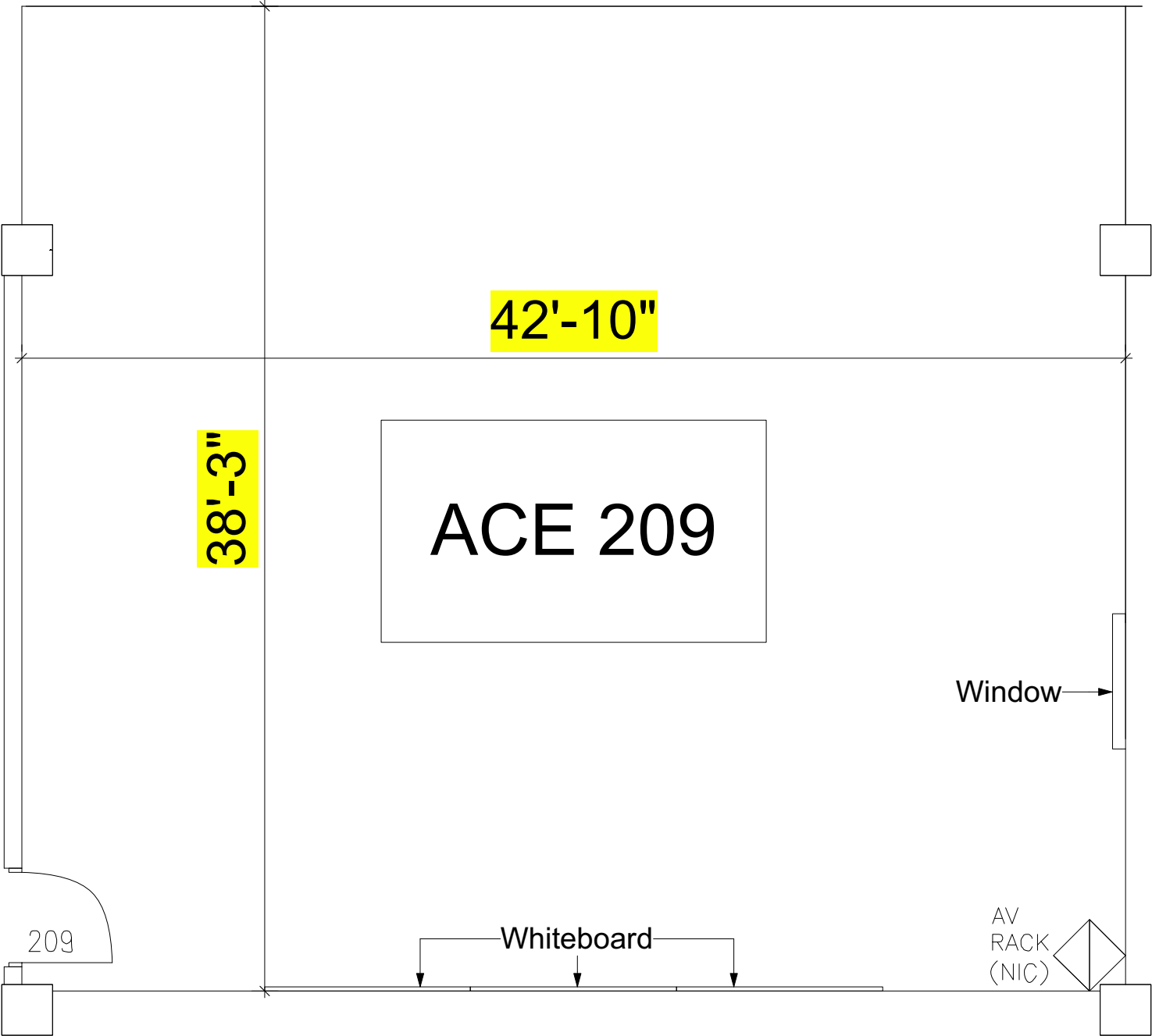
The AMPD Box Office is located at York University's Keele Campus in Toronto. There are two box office locations:

Accolade East Box Office (main box office):

The Accolade East Box Office is located in the CIBC Lobby of the Accolade East Building. Tickets for all events taking place in AMPD facilities can be purchased in advance at this location.

On the day of performance, the Accolade Box Office provides ticketing services for events in ***the Sandra Faire & Ivan Fecan Theatre, the Tribute Communities Recital Hall, McLean Performance Studio and Foster Acting Studio***. In addition, ticketing services can be provided for any performance in any studio space.

Room Layout



Loading Dock

Loading to ACE 209 Studio	1 floor below
Dock heights	Two at 4'-7" and one at 2'-6"
Type of docks	Two level loading, 1 van dock
Size of dock doors	h. 9'-10" x 7'-9" w.
Sizes of doors between the dock and the stage	h. 7'-9" x 7'-8" w.
Location of street level loading	On Fine Arts Road at West end of Accolade East building
Maximum truck size capacity	53'-0"
Types of elevators available	Person elevators, one freight elevator which must be operated by a York University Technician

*For a list of our frequently asked questions please refer to our FAQ page:
[Frequently Asked Questions](#)*

Parking

Parking in the loading dock is strictly prohibited; Clients are allowed 10 minutes to load/unload their vehicles.

Parking passes are available upon request,
please contact the Manager, Performance Facilities for pricing & availability.

For more detailed information about navigating through York University Keele Campus, please visit our interactive map: [Accolade East Building](#)



Contact Information

Venue Contact

Performance Facilities

120 Accolade East building
York University, 4700 Keele Street
Toronto, Ontario, M3J 1P3
T- 416.736.5292
perform@yorku.ca

Jacquie Lazar

Manager, Performance Facilities

T- 416.736.5776
jacquiell@yorku.ca

Victor Wolters

Coordinator, Technical Services

T- 416.736.5254
victorw@yorku.ca

Scott Rennick

Front of House and Box Office Coordinator

T – 416.736.5951
scottren@yorku.ca

Box Office

T- 416.736.5888
boxoffice@yorku.ca

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