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Safety Guidelines

As set out in the “Safety Guidelines for the Live Performance Industry in Ontario” York’s H&S policy stipulates that during set up/load-in and strike/load-out the theatre space is considered a Construction Site and must follow the regulations as stipulated by the Ontario Health and Safety Act (OH&SA). As such, everyone who enters a performance space during these times (both on stage and in the audience chamber) must be wearing appropriate Personal Protective Equipment (PPE), including CSA approved foot ware (i.e.-steel toes) and a CSA approved hard hat. There are no exceptions.

Between set up/load-in and strike/load-out, the theatre will revert to an Industrial Site (as defined by the OH&SA) and appropriate PPE must be used when hazards are present (i.e. hard hats must be worn when overhead work is being done). The Performance Facilities Lead technicians(s), Coordinator, Technical Services OR Manager, Performance Facilities will be responsible for deciding when the theatre changes between a Construction and Industrial site.

For further information about York's Health and Safety policies and in particular Performance Facilities Health and Safety policies please contact the Manager, Performance Facilities or the Coordinator Technical Services.

NOTE: Food and drinks are not permitted in the space, except bottled water.

Capacity

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>120</td>
</tr>
<tr>
<td>Wheelchair Access</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Seating

There are a variety of seating configurations available.
Please contact the Coordinator, Technical Services for more details.

Seats totals do not include house and accessibility seating mandatory holds. Please consult with the Front of House and Box Office Coordinator to confirm available seat counts.
**Stage**

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
<th>Size</th>
<th>Colour</th>
<th>Material</th>
<th>Flame Treated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legs</td>
<td>8</td>
<td>18’x10’</td>
<td>Black</td>
<td>Velour</td>
<td>Yes</td>
</tr>
<tr>
<td>Scrim</td>
<td>1</td>
<td>48’x18’</td>
<td>Black</td>
<td>Scrim</td>
<td>Yes</td>
</tr>
<tr>
<td>Traveller track</td>
<td>2</td>
<td>48’</td>
<td>Silver</td>
<td>Metal</td>
<td>-</td>
</tr>
<tr>
<td>Cloth Cyc</td>
<td>1</td>
<td>48’x18’</td>
<td>White</td>
<td>Cotton</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Elevated Work Platforms:** Skyjack SJIII 3219, Skyjack SJIII 3226, Genie GR-15

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House rigging accessories and elevated platforms are a shared resource and are therefore available on a first come first serve basis, please contact the Coordinator, Technical Services for availability
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**Rigging**

*The Joseph G. Green Theatre is not equipped with a Fly System. Additional crew member(s) may be required depending on the rigging requirements. Please contact the Coordinator, Technical Services for rigging requirements/questions.*

**Soft Goods**

**Staging and Risers**

*A variety of risers are available upon request. For more information about all other available risers, please refer to our Shared Equipment Document*
Lighting

The Joseph G. Green Theatre is equipped with an ETC Xe with a 20-channel fader wing, ETC Echo for house light control with touch panels located upstage right, downstage left and in the control booth. Circuit connectors are 20 amps new style 3-pin twist lock.

<table>
<thead>
<tr>
<th>Stage lighting dimming system</th>
<th>ETC Sensor 3 – 94 ThruPower module, 2 Non-dim circuits for house and work lights</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universes available</td>
<td>4</td>
</tr>
<tr>
<td>DMX Data Distribution System</td>
<td>sACN</td>
</tr>
<tr>
<td>Remote control</td>
<td>Designer display, iPad control</td>
</tr>
<tr>
<td>Network switches</td>
<td>Pathway Via 10</td>
</tr>
</tbody>
</table>

**Lighting fixtures**

**House Plot Fixtures**

Relocating house plot fixtures is a chargeable item.
Please contact Coordinator, Technical Services for more details.

**Available Fixtures***

All available fixtures are shared between venues within Performance Facilities, availability is based on a first come first serve basis.

**Colour Media:** Performance Facilities is a Rosco house with some Lee gels.

**Gobos:** An assortment of gobos, breakups and patterns are available.

**Fixtures Accessories:** Gobo holders, Top hats, Half hats, Eyelashes, Drop-in Iris.

Please contact the Coordinator, Technical Services for more details about lighting equipment.

For more information about the Joseph G. Green House plot please go to Joseph G. Green House Plot & Magic Sheet

For more information about all available lighting fixtures please refer to our Shared Equipment Document
Audio

Front of House

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>House Mix Location</td>
<td>Control booth</td>
</tr>
<tr>
<td>House Audio Console</td>
<td>Allen &amp; Heath SQ-5</td>
</tr>
<tr>
<td>FOH Speaker System</td>
<td>EV EKX-12P (main PA)</td>
</tr>
<tr>
<td></td>
<td>Meyer MM-4XP (7)w/Sub</td>
</tr>
<tr>
<td></td>
<td>(theatrical application)</td>
</tr>
<tr>
<td>Computer Software and Hardware</td>
<td>iMac w/Qlab 4.5</td>
</tr>
</tbody>
</table>

Stage Monitoring

If stage monitoring is required please contact the Coordinator, Technical Services

NOTE: An additional technician is required for shows over four individual monitor mixes

All available audio equipment is shared between venues within Performance Facilities, please contact Coordinator, Technical Services for availability. Backline is available upon request.

For more information about all available audio equipment and backline please refer to our Shared Equipment Document

Production Communications

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Clear-Com System</td>
<td>Clearcom MS200C (2-channel)</td>
</tr>
<tr>
<td>Location of Master Station</td>
<td>Control booth</td>
</tr>
<tr>
<td>Clear-Comm Patch Locations</td>
<td>Control booth, studio</td>
</tr>
<tr>
<td>Paging Stations</td>
<td>Control booth</td>
</tr>
</tbody>
</table>

Video

NOTE: Projector screen and video components are not permanently installed. Additional time and crew are needed for video projection setup.

All available video equipment is shared between venues within Performance Facilities, please contact the Coordinator, Technical Services for availability.

For more information about all available video equipment please refer to our Shared Equipment Document
Live-streaming

Performance Facilities is able to support live-streaming of events and has a variety of cameras and video equipment available for use for this purpose. Please note this equipment is a **shared resource and is therefore subject to availability**. Please see our [Shared Equipment Document](#) for a full list of equipment and contact the **Coordinator, Technical Services** for availability and details regarding Live-streaming.

Performance Facilities can accommodate various streaming platforms; however, the preferred platform that the department uses is **Vimeo** which works in conjunction with the box office.

**NOTE:** Live-streaming of events will require additional personnel, time in the space and equipment charges apply

Dressing Rooms

<table>
<thead>
<tr>
<th>Room #</th>
<th>Makeup Stations</th>
<th>Handicap Accessibility</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>156</td>
<td>10</td>
<td>Yes</td>
<td>Main Level</td>
</tr>
<tr>
<td>158</td>
<td>10</td>
<td>Yes</td>
<td>Main Level</td>
</tr>
</tbody>
</table>

Studios are available for rehearsals or extra dressing rooms; however, they are an additional charge.

*Please contact Manager, Performance Facilities for pricing availability.*
Front of House & Box Office

Audience services include professional box office operations and front-of-house services. The box office utilizes the Tixhub Ticketing System, and provides ticketing services (online, in-person and by phone) for clients. Front-of-house services include coatcheck, ushering, catering arrangements and general assistance with event planning.

Box Office

The AMPD Box Office is located at York University's Keele Campus in Toronto. There are two box office locations:

Joseph G. Green Studio Box Office (satellite box office):
The Joseph G. Green Studio Box Office is located in the main lobby of the Centre for Film and Theatre. Tickets for all events taking place in AMPD facilities can be purchased in advance at this location.

On the day of performance, the Joseph G. Green Studio Box Office provides ticketing services for events in the Joseph G. Green Studio Theatre.

Accolade East Box Office (main box office):
The Accolade East Box Office is located in the CIBC Lobby of the Accolade East Building. Tickets for all events taking place in AMPD facilities can be purchased in advance at this location.
### Loading Dock

<table>
<thead>
<tr>
<th>Loading to The Joseph G. Green Theatre:</th>
<th>South of the studio theatre</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dock heights:</td>
<td>3’-6” from ground</td>
</tr>
<tr>
<td>Type of docks:</td>
<td>One level loading dock</td>
</tr>
<tr>
<td>Size of dock doors:</td>
<td>h. 9’-3” x 7’-10” w.</td>
</tr>
<tr>
<td>Sizes of doors between the dock and the stage</td>
<td>16’x8’-11”, 9’-7”x5’-6”, 9’-7”x4’-8”</td>
</tr>
<tr>
<td>Location of street level loading:</td>
<td>On Fine Arts Road from south entrance of the Centre for Film and Theatre</td>
</tr>
<tr>
<td>Maximum truck size capacity:</td>
<td>53’-0”</td>
</tr>
<tr>
<td>Distance from dock to stage:</td>
<td>147’</td>
</tr>
</tbody>
</table>

*For a list of our frequently asked questions please go to our FAQ page [Frequently Asked Questions]*
Parking

Parking in the loading dock is strictly prohibited; Clients are allowed 10 minutes to load/unload their vehicles.

Parking passes are available upon request, please contact the Manager, Performance Facilities for pricing & availability.

For more detailed information about navigating through York University Keele Campus, please visit our interactive map [Joseph G Green Theatre](#)
Contact Information

**Venue Contact**  
**Performance Facilities**  
120 Accolade East building  
York University, 4700 Keele Street  
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T- 416.736.5292  
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Coordinator, Technical Services  
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victorw@yorku.ca

**Scott Rennick**  
Front of House and Box Office Coordinator  
T – 416.736.5951  
scottren@yorku.ca

**Box Office**  
T- 416.736.5888  
boxoffice@yorku.ca

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For a list of our frequently asked questions please go to our FAQ page [Frequently Asked Questions](#)