

Sandra Faire & Ivan Fecan  
Theatre

school of the arts, media  
performance & design



# Venue Package



# Contents

<b>Safety Guidelines &amp; Capacity</b> .....	2
<b>Stage Information</b> .....	2
<b>Rigging, Soft Goods, Orchestra Pit, Staging &amp; Risers</b> .....	3-4
<b>Lighting</b> .....	4-5
<b>Audio</b> .....	5-7
<b>Video</b> .....	8
<b>Dressing Rooms</b> .....	8
<b>Wardrobe &amp; Costumes</b> .....	8
<b>Front of House &amp; Box Office Information</b> .....	9
<b>Loading Dock</b> .....	10
<b>Ground Plan</b> .....	11
<b>Parking Information</b> .....	12
<b>Contact Information</b> .....	13

# Safety Guidelines

As set out in the “Safety Guidelines for the Live Performance Industry in Ontario” York’s H&S policy stipulates that during set up/load-in and strike/load-out the theatre space is considered a Construction Site and must follow the regulations as stipulated by the Ontario Health and Safety Act (OH&SA). As such, everyone who enters a performance space during these times (both on stage and in the audience chamber) must be wearing appropriate Personal Protective Equipment (PPE), including CSA approved foot ware (i.e.-steel toes) and a CSA approved hard hat. There are no exceptions.

Between set up/load-in and strike/load-out, the theatre will revert to an Industrial Site (as defined by the OH&SA) and appropriate PPE must be used when hazards are present (i.e. hard hats must be worn when overhead work is being done). The Performance Facilities Lead technicians(s), *Coordinator, Technical Services OR Manager, Performance Facilities* will be responsible for deciding when the theatre changes between a Construction and Industrial site.

For further information about York's Health and Safety policies and in particular Performance Facilities Health and Safety policies please contact the *Manager, Performance Facilities* or the *Coordinator, Technical Services*.

**NOTE:** Food and drinks are not permitted in the space, except bottled water.

## Capacity

Total	362
Wheelchair Access	Yes

*Seats totals do not include house and accessibility seating mandatory holds. Please consult with the Front of House and Box Office Coordinator to confirm available seat*

## Stage

Stage floor	3/8 Baltic Birch over Plyron.
Proscenium (WxH)	41’x26’
Plaster line to back wall	48’
Deck to fly floor	29’ 5”
Centre line to stage right	47’ 5”
Centre line to stage left	45’
Automated Apron (DxW) <i>Irregular shape, see drawing for actual shape.</i>	7’ 9” x 32’ 9”
Plaster line to Cyclorama	33’ 4”

**Leg to leg is set at 35’ – Opening wider than this may cause sightline issues**

# Rigging

Fly System	
Fly Floor (SL)	29' 5"
Loading Floor (SL)	62' 2"
Grid	65' 8"
Weight Types:	Full brick – 44 lbs
	1/2 Brick – 22lbs
	1/4 Brick – 11 lbs

Line Sets	
Length	60'
Type of Batten	Schedule 40 Steel
Spacing	See Line Set schedule
Line Set 1 from plaster line	1' 11"
Max. Load/Pipe	1500 lbs
Max. Hang height	67' From deck
Total Line Sets	52

**Motorized Winches and Hoists:** Four ¼ tonne chain motors W/ 67' chains. ***Please check availability with Coordinator, Technical Services***

**Front of House hanging positions:** One beam 4' downstage of Proscenium.

**Elevated Work Platforms:** Skyjack SJIII 3219, Skyjack SJIII 3226, Genie GR-15

*House rigging accessories and elevated platforms are a shared resource and are therefore available on a first come first serve basis, **please contact the Coordinator, Technical Services, for availability.***

## Soft Goods

Item	Qty	Size	Colour	Material	Flame Treated
Legs	6	28'-10"x17'-7"	Black	Velour	Yes
Borders	6	11'x60'	Black	Velour	Yes
Scrim - Black	1	28'-10"x61'	Black	Scrim	Yes
Scrim - White	1	28'-10"x61'	White	Scrim	Yes
Cyclorama	1	60'x28'-9"	White	PVC	Yes
Blackout Drops	4	28'-10"x55'	Black	Velour	Yes
Projection Screen	1	9'x16'	White	PVC	Yes

# Orchestra Pit

<b>Description</b>	Motorized Gala lift plus additional space under front of stage
<b>Dimensions</b>	US 29'-8" / DS 32'-8" - <i>Irregular shape, see drawing for actual shape.</i>

***\*The theatre stage is designed with a trap system. Please contact the Coordinator, Technical Services for more information. \****

## Staging and Risers

Item	Dimensions	Qty	Colour	Construction	Surface
<b>Music Stands</b>	12" H x 20" W 32" (lowest setting) 55" (highest setting)	100+	Black	Wenger	Plastic
<b>Orchestra Chairs</b>	33" ½ H x 16" ½ W 17" ½ (seat height)	100+	Black	Wenger	Plastic
<b>Armchairs</b>	34" H x 33" W 19" (seat height)	6	Beige	IKEA	Fabric
<b>Coffee tables</b>	23" x 29" ½ 19" ¼ (seat height)	3	Black	IKEA	Wood

*A variety of risers are available upon request. For more information about all other available risers, please go to our [Shared Equipment Document](#)*

## Lighting

The Sandra Faire & Ivan Fecan Theatre is equipped with an **ETC Ion Xe20** with an available 40 channel fader wing. ETC Paradigm for house Light control with touch panels located stage right and in the control booth. ***Circuit connectors are 20 amps new style 3-pin twist lock.***

<b>Stage lighting dimming system</b>	Strand C21 – 19 Dim cards, 6 Non-dim cards, 2x Hybrid cards
<b>Universes available</b>	12
<b>DMX Data Distribution System</b>	sACN
<b>Remote control</b>	Designer display, iPad control
<b>Available nodes</b>	2
<b>Network switches</b>	2

## Lighting Power

Amps	Poles	Location
400 w/Camlock "J" series - ground and neutral reversed	3	Upstage Right
400 (no Camlocks - tails required)	3	Side stage Right

## Lighting fixtures

### House Plot Fixtures

*Relocating house plot fixtures is a **chargeable item**.*

*Please contact the **Coordinator, Technical Services** for more details.*

### Available Fixtures\*

*All available fixtures are shared between venues within Performance Facilities, **availability is based on a first come first serve basis**.*

**Colour Media:** Performance Facilities is a Rosco house with some Lee gels.

**Gobos:** An assortment of gobos, breakups and patterns are available.

**Fixtures Accessories:** Gobo holders, Top hats, Half hats, Eyelashes, Drop-in Iris.

**Special Effects:** MDG Atmosphere hazer

**Please contact the *Coordinator, Technical Services*, for more details.**

*To view the current house plot for the Sandra Faire and Ivan Fecan Theatre please go to [Sandra Faire House Plot](#) and to [Sandra Faire Magic Sheet](#)*

*For more information about all available please refer to our [Shared Equipment Document](#)*

## Audio

### Front of House

House Mix Location	Back of house
House Audio Console	DiGiCo SD9 w/talkback mic
Other Possible Locations	Control booth
FOH Speaker System	Self-powered Meyer UPJ-1P (left, right, centre, under balcony and house delay zones)



<b>Additional Sound Reinforcement</b>	3 Meyer UPJ-1P Front fills (on request)
<b>Playback Equipment</b>	DENON DNC 635, iMac with Qlab 4.5
<b>Recording Equipment</b>	Room stereo archiving and/or multitrack recording available via Dante or UB Madi protocols
<b>Computer Software and hardware</b>	Logic Pro X, Waves Soundgrid w/Waves plugins, Dante card, UB Madi

**NOTE:** Performance Facilities is equipped with an in-house recording studio for live multi-tracking recording which is located in the Tribute Communities Recital Hall.  
**For more information about our recording studio please go to :**  
[\*\*Tribute Communities Recital Hall\*\*](#)

## Stage Monitoring

<b>Monitor Mix Location</b>	Stage Left, stage right, front of house, booth
<b>Monitor Audio Console</b>	Allen & Heath SQ5 w/Dante card
<b>Monitor System</b>	Up to 4 individual mixes (passive) <ul style="list-style-type: none"> <li>• 2 x JBL MRX500</li> <li>• 6 x JBL MP412 (passive)</li> <li>• 2 x EV FRi+152/94 (permanent mixes as overheads)</li> <li>• 4 x EV ELX 112P (active)</li> </ul>

8x Allen & Heath ME-500 w/Shure SE215-CL in-ears is a shared resource within Performance Facilities.

**For more information about our Monitor System, please refer to our Shared Equipment Document; hyperlink below.**

**NOTE:** An additional technician is required for shows over **four** individual monitor mixes

All available audio equipment is shared between venues within Performance Facilities, **please contact Coordinator, Technical Services for availability. Backline is available upon request.**

**For more information about all available audio equipment and backline please go to our [Shared Equipment Document](#)**

## Audio (cont.)

### Recording Studio (located in Tribute Communities Recital Hall)

<b>House Mix Location</b>	Stage Left Booth (TCRH)
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<b>House Audio Controller</b>	SSL AWS 900
<b>Audio Input</b>	Dante - Focusrite Rednet
<b>Mixing Monitors</b>	Genelec 1031A w/Genelec Sub 7070A
<b>Computer</b>	Mac Pro
<b>Computer Software and Hardware</b>	Pro Tools 10 HD
<b>Studio Signal Processing</b>	Avalon AD2022, dbx 160XL, Drawmer DS 201, Lexicon 9060L, Eventide H8000

<b>Production Communications</b>	
<b>Clear-Com System</b>	MS-440 (4-channel)
<b>Wireless Clear-Com System</b>	FreeSpeak II (2 belt packs)
<b>Location of Master Station</b>	Stage right, middle house crossover, booth
<b>Clear-Comm Patch Locations</b>	Multiple locations throughout the building
<b>Paging Stations</b>	Stage right, control booth
<b>In house video monitoring CCTV</b>	Dressing rooms, backstage, lobby, SL and SR TVs side stage

***Our CCTV system is able to display content in various formats including PowerPoint, videos, images and web streaming, with 2 display channels available for promotional material.***

**NOTE:** Assistive listening system is available upon request.

<b>Audio Power</b>		
<b>Power Disconnects</b>		
<b>Amps</b>	<b>Poles</b>	<b>Location</b>
200 (no Camlock – tails required)	3	Side stage Right
200 w/Camlock “J” series - ground and neutral reversed	3	Stage Right
<b><i>Isolated grounds available upstage right and left, downstage right and left, orchestra pit, booth</i></b>		

**Pianos:** Please contact the ***Coordinator, Technical Services*** for piano requests

**Piano Tuning:** Available upon request for a fee. ***Please contact the Manager, Performance Facilities, for more details.***



# Video

House Video System	
Projector	Christie D12HD-H (10K lumens)
Location of Projector	Line Set #4
Location of Projector Screen	Line Set # 30 (16'x9')
Other possible locations	Control booth, Balcony, Fly system
Patch Locations	FOH, Control booth, Stage Right, Stage Left, Balcony
Default lens	1.02-1.36
Connectivity	HDbaseT, SDI, HDMI, VGA, DVI

**NOTE:** If the video system needs to be reconfigured (as outlined above), additional crew members will be required.

*All available video equipment is shared between venues within Performance Facilities, please contact Coordinator, Technical Services for availability.*

*For more information about all available video equipment please refer to our [Shared Equipment Document](#)*

## Dressing Rooms

Room #	Makeup Stations	Max. Capacity	Handicap Accessibility	Location
024	15	20	Yes	Lower Level
026	15	20	Yes	Lower Level
028	15	20	Yes	Lower Level

## Wardrobe & Costume

Room #	Max. Capacity	Handicap Accessibility	Location
032	5	Yes	Lower Level
034	5	Yes	Lower Level

**Additional Items Available:** Washers (2) and dryers (2), iron and ironing board, salon sink, fixed clothing racks

Studios are available for rehearsals or extra dressing rooms; however, they are an additional charge.

*Please contact the Manager, Performance Facilities for pricing & availability*

# Front of House & Box Office

Audience services include professional box office operations and front-of-house services. The box office utilizes the Tixhub Ticketing System, and provides ticketing services (online, in-person and by phone) for clients. Front-of-house services include coatcheck, ushering, catering arrangements and general assistance with event planning.

The CIBC Lobby is a 2,600 sq. ft. shared lobby space fronting the Sandra Faire and Ivan Fecan Theatre and the Tribute Communities Recital Hall. It includes a full-service box office and coat check area. In addition to supporting front-of-house services for the recital hall and theatre, the lobby is an excellent venue for receptions, conference registration, exhibits, marketplaces and small performance presentations. It can be booked separately for special events that may not require a full performance facility.

## Box Office

The AMPD Box Office is located at York University's Keele Campus in Toronto. There are two box office locations:

### Accolade East Box Office (main box office):

The Accolade East Box Office is located in the CIBC Lobby of the Accolade East Building. Tickets for all events taking place in AMPD facilities can be purchased in advance at this location.

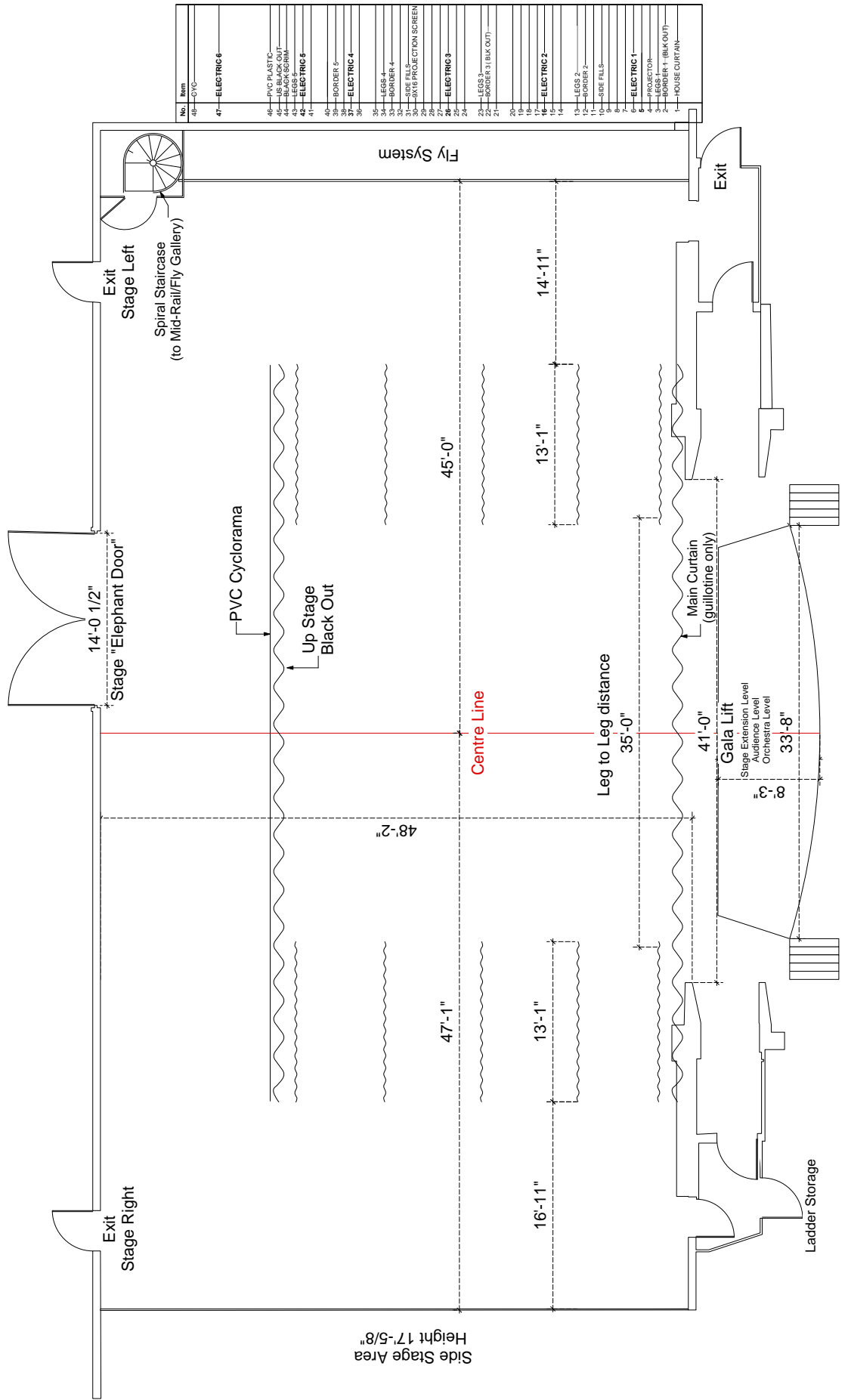
On the day of performance, the Accolade Box Office provides ticketing services for events in ***the Sandra Faire & Ivan Fecan Theatre, the Tribute Communities Recital Hall, McLean Performance Studio and Foster Acting Studio***. In addition, ticketing services can be provided for any performance in any studio space.

# Loading Dock

<b>Loading to the Sandra Faire and Ivan Fecan Theatre</b>	Behind side stage right
<b>Dock heights</b>	Two at 4'-7" and one at 2'-6"
<b>Type of docks</b>	Two level loading, 1 van dock
<b>Size of dock doors</b>	h. 9'-10" x 7'-9" w.
<b>Sizes of doors between the dock and the stage</b>	h. 7'-9" x 7'-8" w.
<b>Location of street level loading</b>	On Fine Arts Road at West end of Accolade East building
<b>Maximum truck size capacity</b>	53'-0"
<b>Distance from dock to stage</b>	57'-3"
<b>Types of elevators available</b>	Person elevators, one freight elevator which must be operated by a York University Technician
<b>Distance and route from dock to FOH positions, touring audio and lighting positions</b>	171'-0"

*For a list of our frequently asked questions please visit our FAQ page:  
[Frequently Asked Questions](#)*

# Ground Plan



# Parking

Parking in the loading dock is strictly prohibited; Clients are allowed 10 minutes to load/unload their vehicles.

Parking passes are available upon request,  
***please contact the Manager, Performance Facilities for pricing & availability.***

For more detailed information about navigating through York University Keele Campus, please visit our interactive map: [Sandra Faire and Ivan Fecan Theatre](#)



# Contact Information

## Venue Contact

### **Performance Facilities**

120 Accolade East building  
York University, 4700 Keele Street  
Toronto, Ontario, M3J 1P3  
T- 416.736.5292  
[perform@yorku.ca](mailto:perform@yorku.ca)

## Jacque Lazar

### **Manager, Performance Facilities**

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## Victor Wolters

### **Coordinator, Technical Services**

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[victorw@yorku.ca](mailto:victorw@yorku.ca)

## Scott Rennick

### **Front of House and Box Office Coordinator**

T – 416.736.5951  
[scottren@yorku.ca](mailto:scottren@yorku.ca)

## Box Office

T- 416.736.5888  
[boxoffice@yorku.ca](mailto:boxoffice@yorku.ca)

*For a list of our frequently asked questions please visit our FAQ page:  
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